

2023 - 2024 BROWN COUNTY 4-H COUNCIL OFFICER APPLICATION

Name of 4-H Member: _____
(First) (Middle) (Last)

Address: _____
(Street or Route) (City) (Zip)

Phone: _____ E-Mail: _____

Number of Years in 4-H: _____ Name of 4-H Club/Group: _____

M/F: _____ Age on August 31, 2022: _____ Date of Birth: _____

Are you currently a member of County 4-H Council? (Select one) YES NO

Name of Parent(s) or Guardian: _____

Grade in School: _____ Name of School: _____

Rank the positions you are running for (Must be a senior 4-H member, at least 14 years old to run for Chairman. Must be 13 years old by June 22, 2024) (Position duties are listed on last page)

Chairman ____ Vice-Chairman ____ Secretary ____ Treasurer ____
Reporter ____ District Delegate ____ Parliamentarian ____ Youth Leader ____

Brown County 4-H Council Officer Mandatory Functions

Tentative Dates

- Awards Day August 2023
- Brown County 4-H Livestock Show December 2, 2023
- Leadership Lab (pending on location and date) TBD
- Meetings will be bi-monthly, unless one needs to be scheduled.

Yes, I am aware of the responsibilities I am agreeing to and am committed to attending if elected to a County Council office.

Signatures required:

Officer Candidate Date

Parent/Guardian Date



We are pleased that you are applying to be a Brown County 4-H Council Officer. As an officer candidate you will be participating in an interview process with current council officers and club delegates.

Interview:

- Each candidate will go through an individual interview process. This will determine your position.

Remember, as a County Council Officer, you are agreeing to serve as a role model for 4-H members across the County.



Officer Duties

Chairman:

- to preside at all meetings of the council, enforce the bylaws and exercise supervision over the affairs of the council.
- to appoint standing and special committees.
- to serve as an ex-officio member of each committee, except the nominating committee.

Vice-Chairman:

- to assist the chairman.
- to perform the duties of the chairman in the absence of that officer.
- to help plan all council educational programs one year in advance.

Secretary:

- to keep a full and correct record of all proceedings of the council.
- to have charge of council correspondence.
- to keep the roll and read the minutes at each meeting.

Treasurer:

- to help prepare a budget for approval by the council.
- to receive, hold and pay out all monies of the council as designated by the adopted budget. Any expenditures not included in the budget must be approved by the executive committee.
- to keep an accurate record of the receipt and expenditures of all funds.
- to present a financial statement when requested to do so.
- to serve as chairman of the finance committee.

Reporter:

- to report activities of the club to local news media.
- to report activities to the county Extension agent and/or in the county 4-H newsletter.

Parliamentarian:

- to provide advice to the presiding officer on parliamentary procedure.
- to instruct members in correct parliamentary procedure.

District Delegate:

- to keep the council informed of county 4-H activities and assist in the coordination of county activities.
- to encourage all 4-H members to become involved in district 4-H activities.

Youth Leader:

- to assist with building future leaders of the county 4-H program.
- Be a member of the Brown County 4-H Youth Board.
- to encourage all 4-H members to become involved in district 4-H activities.